



# St Mary's Church of England Primary Academy

*Encourage, Aspire, Flourish*

**St Mary's Church of England Primary Academy** (a proud member of The Lighthouse Federation)

**Executive Headteacher:** Mrs Laura Watts

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## Stick on the Fridge 2024

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|--|---|
| <b>School times</b>                    | The main, Norwich Road, gate will be opened at 8.35am each day. Children will then come onto the playground for skipping and to gather before going into class at 8.45am. Lesson start at 8.50am and children will be marked as Late if they arrive after this point. School finishes at 3.15pm and children should be collected from the playground. Teachers will often be available at this time should you need to pass on a message but it may be necessary to book a further appointment.   |
| <b>Snack time</b>                      | Children in Reception and Elm class are provided with a selection of fruit and vegetables for snack time. Children may bring a snack into school if desired. As a Healthy Norfolk School, please support us by providing a healthy snack such as fruit, vegetables, raisins or bread sticks.  |
| <b>Lunch</b>                           | Lunch break is from 12 – 1pm (12.50pm for Oak class). Children in Ash and Elm receive Universal Infant Free School meals. For Year 3 – 6 meals cost £2.58 per day. Lunch menus will be available on the school website. Please pay for lunches via Parent Mail. If you feel you may be entitled to free school meals, please contact the office.  |
| <b>Illness</b>                         | If your child will be absent from school due to illness, please inform the office as soon as possible. Please continue to inform us every day your child is ill. If your child has sickness or diarrhoea, they must remain at home until 48 hours after the last occurrence.  |
| <b>Collection from school</b>          | Please ensure the office know if someone different will be collecting your child. If we do not receive a message we will not be able to release your child until we have spoken to you.   |
| <b>Contact Details</b>                 | Please ensure that your contact details are kept up to date/ Please contact the school office to update any details or amend on Parent Mail.  |
| <b>Medicines</b>                       | All named medicines should be handed to the office at the start of the day along with a completed medicine form – this can be collected from the office.  |
| <b>Uniform</b>                         | Please ensure your child has the correct uniform (this can be found on the website) and that <b>all</b> items are named.  |
| <b>PE – Autumn 1</b>                   | PE will take place on...<br>Tuesday – Elm and Beech<br>Thursday - Willow<br>Friday – Oak, Beech and Willow  |
| <b>Woodland Learning – Autumn 1</b>    | Woodland learning will take place on Wednesdays for Y6, Willow and Elm  |
| <b>Contacting your child's teacher</b> | <p><b>Ash class</b> <a href="mailto:j.pestell@lighthousefederation.norfolk.sch.uk">j.pestell@lighthousefederation.norfolk.sch.uk</a><br/> <a href="mailto:nwildhicks8vrp@nsix.org.uk">nwildhicks8vrp@nsix.org.uk</a></p> <p><b>Elm class</b> <a href="mailto:v.pearce@lighthousefederation.norfolk.sch.uk">v.pearce@lighthousefederation.norfolk.sch.uk</a><br/> <a href="mailto:wwallace66rs@nsix.org.uk">wwallace66rs@nsix.org.uk</a></p> <p><b>Willow class</b> <a href="mailto:sendcosm@lighthousefederation.norfolk.sch.uk">sendcosm@lighthousefederation.norfolk.sch.uk</a></p> <p><b>Beech class</b> <a href="mailto:w.bone@lighthousefederation.norfolk.sch.uk">w.bone@lighthousefederation.norfolk.sch.uk</a></p> <p><b>Oak class</b> <a href="mailto:mmorison9nr7@nsix.org.uk">mmorison9nr7@nsix.org.uk</a></p> |